

# Karlo Rodriguez

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## SKILLS & CERTIFICATIONS

**Certifications:** Google IT Support Professional; Microsoft Technical Associate for HTML & CSS, JavaScript; Microsoft Office Specialist for Excel 2016; Overdose Prevention & Response Training

**Skills:** Information Technology support; Microsoft Office Suite & Google Suite; Customer Service; Leadership/Communication; Writing

## EDUCATION

### University of Washington Bothell

Bachelor of Arts, Major in Educational Studies; Minor in Information Technology      Expected, June 2026

- Awarded Annual Dean's List 2022-2023

**Relevant Coursework:** Education & Equity in the U.S., Teaching and Learning in a Multicultural Society, Computers & Society, Computer Programming for Java

## TEACHING EXPERIENCE

**Orientation Leader**, University of Washington Bothell      March – September 2023

- Helped lead and assist orientation-related programs for first year and transfer students and parent/families.
- Led small groups of 10-20 students through campus tours, activities, and student networks.
- Answered questions and ensured student understanding of university resources and programs.

**Computer Programming Instructor**, Greater Maple Valley Community Center      July – July 2023

- Created lesson plans, course materials, presentations, and taught JavaScript to several students.
- Taught lessons consisting of programming basics, U.S. Copyright regulations, and ethical data/digital skills.

## PROFESSIONAL EXPERIENCE

**Student Technology Consultant**, UW Bothell/Cascadia College Campus Library      October 2023 – Present

- Assist library patrons with printing services and technical support help for Mac/PC computers.
- Utilized customer service skills and assisted with circulating technology for library patrons.

**Jr. All Stars Recreation Leader**, City of Kent, Washington      September - June 2022

- Planned, organized, and led several activities from small games and exercise to cooking lessons for students aged 6-12.
- Programs consisted of 20-30 participants after-school and monitored/supervised students to maintain a safe play environment.